

COURSE OUTLINE



Sage 300 System Administration

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Media, Information and Communication Technologies
Sector Education and Training Authority

Accelerating quality skills towards an information savvy society

A. Course Outlines

1. Free online pre-training assessments

Not sure how familiar you are with the software – then click on the link below and/or forward the link to your colleague(s) in order to distinguish what you know.

- Sage 300 System Administration Pre-Training Assessment <[Click Here](#)>

2. Sage 300 System Administration

Course description

This course is for anyone needing to administer the Sage 300 application in a production or development environment.

Course duration

This course is scheduled for two days from 9:00 till 16:00.

Course pre-requisites

Previous experience with relational database management and SQL is helpful, but this class is self-contained and has no formal prerequisites.

Documentation

The following documentation is included with the course

- Sage 300 user guide
- User competency assessment
- Certificate of attendance

After attending you will be able to

- Create your own SQL databases, link databases to Sage 300
- Create open database connections
- Understand the set up procedure of Sage 300 databases.
- Create your own company, and create your own options.
- Set up your company to your own specifications
- Combat fraud with proven techniques for accounting in the digital age

Who should attend?

- Database administrators
- System administrators
- Financial Managers
- Super users
- Sage 300 administrators
- Chief financial officers
- Financial users
- Accountants
- Administration Managers
- Financial Managers
- Purchasing Managers
- Payroll Managers



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- Procurement Managers
- Supply Chain Managers

Topics covered

- Introduction and system admin basics
- The administration console
- Configuration
- Security
- Files and the file system
- Backups
- Adding and deleting users
- Processes
- Log files and syslog
- System startup and shutdown
- Networking
- NFS
- Monitoring and performance tuning
- Command utilities and other tools
- Tools to assist your migration
- Problem Resolution
- Error Handling



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B. Contact Details

1. Location for training

We have training facilities in Centurion or training can be done on-site on request.

Physical Address:

Centurion
1001 Clifton Avenue
Lyttelton Manor
Centurion

2. For bookings or more information

For bookings or more information please feel free to Marili van Niekerk us at 012 640 2626 or e-mail training@acctech.biz

For the latest event schedule visit our training page on www.acctech.biz



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